



Please print clearly. There is no need to type. If employed, this becomes part of your permanent record.

Name: _____
 Last First Middle

Have you ever used any other names? If so, please print. (For background and criminal conviction check)

Present Address: _____
 No. and Street City State Zip Code

Permanent Address: _____
 No. and Street City State Zip Code

Cell Phone: _____ **E-mail:** _____
Home Phone: _____

Upon hire, you will be required to present proof of age, authorization to work and your social security number. You may enter your social security number as an option:

Yes		No	
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Can you, upon employment, submit verification of your legal right to work in the United States?
 [Note: If offered employment you will be required to submit documentation required by IRCA.]

Yes		No	
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Have you ever been refused, or do you have any reason to believe you might be refused an application for a Fidelity Bond?

Yes		No	
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EDUCATION: SCHOLASTIC RECORD TO DATE			
High School	Undergraduate	Graduate	
School Name _____	University _____	University _____	University _____
City and State _____	City and State _____	City and State _____	City and State _____
	Degree: _____	Degree: _____	Degree: _____
	Concentration or Major: _____	Concentration or Major: _____	Concentration or Major: _____
College Board SAT Scores:			
Critical Reading: _____	Grade Point Averages: _____	Grade Point Averages: _____	Grade Point Averages: _____
Mathematics: _____	Overall Major	Overall Major	Overall Major
Writing: _____			
College ACT Scores:			
English: _____	Grade Point Equivalent of "A" _____	Grade Point Equivalent of "A" _____	Grade Point Equivalent of "A" _____
Math: _____			
Reading: _____			
Science: _____			
Reason (if any) for not taking either SAT or ACT: _____			

ACTIVITIES: Please highlight your involvement outside of school (community, civic, scholarships/honors, etc)

POSITION INTERESTS

Have you previously applied to our firm for a position? Yes No

If yes, please indicate date(s), position(s) and division(s) applied for:

Date of application _____ Position and division _____

Date of application _____ Position and division _____

I am primarily interested in:

- Assurance & Advisory Services (Audit)
- KMH Solutions (Consulting)
- Tax Compliance & Advisory Services (Tax)
- Administrative Team

Desired Start Date: _____

Desired Salary: _____

Who referred you to us? _____

EMPLOYMENT HISTORY

Current/Most Recent Employer	Position Title	Reporting To
Address	Dates Employed	Phone Number

Nature of duties: _____

May we contact employer?

Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Discharged or asked to resign?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Discharged or asked to resign?	Yes	<input type="checkbox"/>	<input type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

EMPLOYMENT GAPS

Explain any periods that you were not working during the past 10 years, other than due to personal illness, injury or disability (if applicable)

Describe experiences (education, work, personal, etc.) which you feel will provide us with insight:

References: (Do not include relatives or significant others/spouses)

Name	Mailing address	Title or occupation	Years Known

If employed by KMH LLP, I understand that employment with KMH LLP is contingent upon several factors, including but not limited to:

- * a pre-employment background check;
- * receipt official transcripts confirming satisfactory completion of requisite course work and/or degree;
- * the satisfactory confirmation of all references;
- * and satisfactory completion of our standard orientation period.

All representations by me in this data sheet are true and correct to the best of my knowledge and belief, and I have not knowingly omitted any related information of an adverse nature.

Inaccurate information may make me ineligible for employment. Nothing in any firm document or writing creates a contract for specific term of employment. No management person is authorized to offer or create a contract of employment for a specific term.

Employment is at-will.

Date: _____

Signature: _____

KMH LLP is an Equal Opportunity Employers